

## Minutes of Committee Meeting of Mount Wilson Progress Association Inc.

**12th February 2015, at Wollemi, Wynnes Rocks Road, Mount Wilson**

<b>Opening remarks</b>	<p>The meeting opened at 7.40 p.m. when the President commented on the excellent rain and growing conditions of summer. He outlined the numerous projects to be considered during the meeting.</p> <p>Regret was expressed at the immanent moving of Moira and Ron Green and their service to the community was acknowledged, Ron as chairman of the Village Hall Committee for a number of years and conducting Remembrance Day Services when a minister was unavailable and Moira as secretary of the Progress Association, RFB caterer and librarian.</p> <p>Sue Wolfenden has agreed to join the association and to be a candidate for secretary when a vacancy is available. Moira will continue as secretary as long as she remains in Mount Wilson.</p> <p>There will be discussion about individual responsibilities as future work is determined. Alison has offered to organise this year's Remembrance Day event as well as her usual research and address at the hall.</p>																																				
<b>Present / apologies</b>	<p><u>Present</u> – Richard Beattie (President), Alison Halliday (Vice President), Libby Raines (Treasurer), Moira Green (Secretary), Lorraine Barrett, Nancy Fox, Ted Griffin, Peter Laving.</p> <p>Apologies - nil</p>																																				
<b>Confirmation of minutes</b>	Minutes of the meeting held on 14 <sup>th</sup> November, 2015 at Maple Lodge, The Avenue were accepted as a true record.																																				
<b>Treasurer's Report</b>	<p>Libby Raines presented the following report:</p> <p><u>Mount Wilson Progress Association</u>  <u>Statement of Accounts 1-11-14 to 31-1-15</u>  <u>Working Account</u></p> <p><u>Receipts:-</u></p> <table> <tr><td>Membership</td><td style="text-align: right;">300.00</td></tr> <tr><td>A.T.O. GST refunds</td><td style="text-align: right;">837.00</td></tr> <tr><td>Rabbait</td><td style="text-align: right;">80.00</td></tr> <tr><td>Donation : Bill Ryan for drinks for party</td><td style="text-align: right;">150.00</td></tr> <tr><td>Interest</td><td style="text-align: right;">196.79</td></tr> <tr><td><u>Total receipts:-</u></td><td style="text-align: right;"><u>\$1,563.79</u></td></tr> </table> <p><u>Expenditure:-</u></p> <table> <tr><td>Emma Leslie – film for website</td><td style="text-align: right;">6,500.00</td></tr> <tr><td>Oley Media - website</td><td style="text-align: right;">184.50</td></tr> <tr><td>C.W. Print – newsletters</td><td style="text-align: right;">125.99</td></tr> <tr><td>Micah Fink - Waterfall Track, spraying, culvert</td><td style="text-align: right;">820.00</td></tr> <tr><td>David Gunn – watering beech trees</td><td style="text-align: right;">400.00</td></tr> <tr><td>Alex Halliday – drinks for party</td><td style="text-align: right;">403.81</td></tr> <tr><td>Brian Abrahams – refund for Rem. Day Service</td><td style="text-align: right;">225.00</td></tr> <tr><td>Bank fees</td><td style="text-align: right;">31.00</td></tr> <tr><td><u>Total Expenditure:-</u></td><td style="text-align: right;"><u>\$8,690.30</u></td></tr> </table> <table> <tr><td>Total receipts</td><td style="text-align: right;">1,563.79</td></tr> <tr><td>- Total expenditure</td><td style="text-align: right;">8,690.30</td></tr> <tr><td>=</td><td style="text-align: right;">(7,026.51)</td></tr> </table>	Membership	300.00	A.T.O. GST refunds	837.00	Rabbait	80.00	Donation : Bill Ryan for drinks for party	150.00	Interest	196.79	<u>Total receipts:-</u>	<u>\$1,563.79</u>	Emma Leslie – film for website	6,500.00	Oley Media - website	184.50	C.W. Print – newsletters	125.99	Micah Fink - Waterfall Track, spraying, culvert	820.00	David Gunn – watering beech trees	400.00	Alex Halliday – drinks for party	403.81	Brian Abrahams – refund for Rem. Day Service	225.00	Bank fees	31.00	<u>Total Expenditure:-</u>	<u>\$8,690.30</u>	Total receipts	1,563.79	- Total expenditure	8,690.30	=	(7,026.51)
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	<p style="text-align: right;">+ carried forward                      <u>14,069.58</u></p> <p style="text-align: right;">=                      <u>\$6,943.07</u></p> <p>Bank statement            1-2-15        \$6,943.07</p> <p>Fixed Term Deposits                      <u>\$20,000.00</u></p> <p>The Treasurer's Report was accepted.</p> <p><u>Average Receipts and Expenditure on Regular Items, 2012, 2013, 2014</u></p> <p><u>Receipts:-</u></p> <table> <tr><td>BMCC</td><td style="text-align: right;">\$20,273.00</td></tr> <tr><td>Membership</td><td style="text-align: right;">2,576.00</td></tr> <tr><td>Website</td><td style="text-align: right;">1,467.00</td></tr> <tr><td>ATO</td><td style="text-align: right;">777.00</td></tr> <tr><td>Extra phone books }</td><td></td></tr> <tr><td>Tree ferns            }</td><td style="text-align: right;">142.00</td></tr> <tr><td>Booklets               }</td><td></td></tr> <tr><td></td><td style="text-align: right;"><u>\$25,235.00</u></td></tr> </table> <p><u>Expenditure:-</u></p> <table> <tr><td>Maintenance</td><td style="text-align: right;">\$18,907.00</td></tr> <tr><td>Insurance</td><td style="text-align: right;">2,020.00</td></tr> <tr><td>CW Print</td><td style="text-align: right;">652.00</td></tr> <tr><td>Website</td><td style="text-align: right;">1,060.00</td></tr> <tr><td>GST</td><td style="text-align: right;">667.00</td></tr> <tr><td>Secretary</td><td style="text-align: right;">171.00</td></tr> <tr><td>War Memorial Service</td><td style="text-align: right;">220.00</td></tr> <tr><td>Department of Fair Trading</td><td style="text-align: right;">51.00</td></tr> <tr><td>Sprays</td><td style="text-align: right;">50.00</td></tr> <tr><td>Village Hall</td><td style="text-align: right;"><u>160.00</u></td></tr> <tr><td></td><td style="text-align: right;"><u>\$23,958.00</u></td></tr> </table>	BMCC	\$20,273.00	Membership	2,576.00	Website	1,467.00	ATO	777.00	Extra phone books }		Tree ferns            }	142.00	Booklets               }			<u>\$25,235.00</u>	Maintenance	\$18,907.00	Insurance	2,020.00	CW Print	652.00	Website	1,060.00	GST	667.00	Secretary	171.00	War Memorial Service	220.00	Department of Fair Trading	51.00	Sprays	50.00	Village Hall	<u>160.00</u>		<u>\$23,958.00</u>
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<b>Correspondence</b>	<p><b>In</b></p> <p>22-11-14    Alex Halliday to MWPA President – internet connection successfully completed</p> <p>30-11-14    Signs Ahead to MWPA Secretary – Tax Invoice for RFS signs</p> <p>12-14        Elly Gunn to MWPA Secretary – thank you</p> <p>7-1-15       Elizabeth Montano to MWPA Secretary – need for clarification of agreement of organisations re. Bowens Creek Road</p> <p>27-1-15     Kevin Storch to Ted Griffin – clarification of insurance policies</p> <p>10-2-15     Peter Raines to MWPA President – plans for mowing reserves &amp; putting out bins</p> <p><b>Out</b></p> <p>16-11-14    MWPA Secretary to Brian Abrahams – thanks for service on MWPA Committee</p> <p>16-11-14    MWPA Secretary to Elly Gunn – condolences on death of Alan</p> <p>20-11-14    MWPA President to Rosalyn Cruickshank, Slater &amp; Gordon – retrieval of deeds of Marcus Clark Reserve</p> <p>25-11-14    MWPA President to Signs Ahead – Purchase Order for RFS signs</p> <p>27-12-14    Ted Griffin to Finsura Broking - clarification regarding insurance policies</p> <p>6-1-15       MWPA President to MWPA Committee – history of negotiations re. Bowens Creek Road</p> <p>7-1-15       MWPA President to Mary Reynolds - conversations re memorial ceremony for Ellis</p>																																						

	<p>5-2-15 MWPA President to Paul Fletcher MP – request meeting re. mobile phone service</p> <p>9-2-15 Ted Griffin to Kevin Storch – inquiries re MWPA insurance coverage for private garden openings</p>
<b>Business arising from minutes</b>	<p>1. <u>MWPA/BMCC current issues report and responses</u> – Peter Laving reported:</p> <ul style="list-style-type: none"> <li>• Dump bottom of Zigzag – a work order has been issued for a gate</li> <li>• Repair of road at corner on Church Lane – barriers are in place but work has not been done</li> <li>• Fenced compound at Fire Shed slab – nothing has been done</li> <li>• 6 dead trees – 3 of these, outside Windyridge, have been removed. The rest are to be removed by April. The issue of the extension of the road width outside Windyridge was posed as the reason for the dead trees. It is too late to act on this now and it is possibly private land.</li> <li>• Hand sanitizer dispensers – these have not been installed. (Late notice indicated that Council is trying to source metal containers as only plastic ones have been found to date. If metal ones can't be found by the peak period, plastic ones will be provided.)</li> <li>• Toilets in Cathedral Reserve – a request is to be made to reopen the two closed toilets.</li> </ul> <p>Peter will follow these up with BMCC next week.</p> <p>2. Logs at Cathedral Reserve - Nancy Fox reported that a number of logs had been moved with some still to go. No response has been made by Council to the request for assistance in moving them. Peter Raines will move some into important positions before the peak season, when his equipment is in the area.</p> <p>3. Marcus Clark Reserve – Ted Griffin reported that from a legal perspective MWPA has unencumbered title. It has not been recorded in the balance sheet but should be this year. However, there is a question as to the value that should be declared. Raoul Wilson has agreed to study the issue <i>pro bono</i>.</p> <p>4. Marcus Clark Reserve and streetscape improvements – Peter Laving presented a concept plan formed with the assistance of Barbara Howes. However, the question was raised whether there was need to discuss this now. There was wide discussion, the following points being raised:-</p> <ul style="list-style-type: none"> <li>• The wider picture and its ramification need to be considered</li> <li>• The plan would improve the area as the village centre</li> <li>• The question of what makes Mount Wilson special should be considered before undertaking changes. It is an amalgamation of different aspects</li> <li>• Finances could be acquired from the community and annual festivals – perhaps the community has had an excess of giving and volunteering</li> <li>• Who would benefit, visitors or community?</li> <li>• No action would be taken without community approval</li> <li>• It is a mess at present and as owners we are obliged to clean it up</li> <li>• It is important not to create a burden for future generations – we need to maintain what we have, not to create more work and responsibility</li> <li>• The moral obligation undertaken at the time of transfer should be considered</li> <li>• Without action there is a danger of the village deteriorating and danger of the wider population losing interest in it</li> <li>• The formulation of a 10 year master plan was suggested</li> </ul>

	<p>Despite the arguments against developing the reserve, the meeting was in favour, 5 to 3 against. As it was obvious there was a wide range of opinion and the agenda was lengthy it was decided to pass discussion of the plan to the next meeting and decide whether to take it to the next AGM. The Chairman thanked Peter for the work he had done in preparing the paper.</p> <ol style="list-style-type: none"> <li>5. Insurance review – Ted Griffin reported that he has made inquiries of the broker about our ongoing insurances. The Public Risk component of our Business Pack policy covers all our activities. However, QBE will be advised of the ownership of Marcus Clark Reserve, our employment of contractors for work independent of BMCC and proposed fund raising events to be covered for public risk. This may incur an increase in premiums which may not be reimbursed by BMCC. This was approved by the meeting. Inquiries are continuing about insurance for garden owners participating in the Market Day.</li> <li>6. Mount Wilson visitor research and marketing – no action has been taken</li> <li>7. Mount Wilson Festival 18<sup>th</sup> April 2015 – Nancy Fox reported that there is an expanded committee. Comprising Nancy, Peter, Lorraine, Alison, with Leslie Wilson, Elizabeth Montano, Rosie Walsh. Plans are moving well, with 15 vendors already interested. After a meeting on 1<sup>st</sup> March, the committee will be updated via email.</li> <li>8. Waratah planting on Anniversary Walk – Alison Halliday has obtained quotes for 50 plants and it was agreed that she and Libby will make decisions regarding the purchase and planting. Micah Fink will be employed to plant them.</li> <li>9. Weed eradication – Libby Raines reported that ivy has taken off with summer rains in many areas. The bushcare group is diminished and weeds will be a big problem in the future and needs to be addressed by MWPA. The purchase of more <i>Garlon</i> and <i>Brush Off</i> was approved. Libby's recommendation of spraying along the bottom of the fence line of Bebeah into The Avenue was approved.</li> <li>10. Signs – Libby reported that the painter would be back to repaint. The order with BMCC for signs has been cancelled because of Council policy that they be blue. Libby will make some herself.</li> <li>11. Waterfall Reserve – picnic tables will be relocated in Cathedral Reserve.</li> <li>12. Historical Society – Alison Halliday reported that there is a committee and it seems to be working. A newsletter will be published once a year with some occasional papers.</li> <li>13. Old power poles for vehicle barriers, especially in The Avenue – these have not yet been moved.</li> <li>14. Communications – website and newsletter – Richard Beattie reported that as of 12 February, 2015, there had been 891,322 hits on the website. He suggested that a "Communications Officer" could be appointed to extend the reach of the website with links to other sites.</li> <li>15. Village maintenance – Richard tabled a report that included a job list from Peter Raines. Some of it is regular, some intermittent, some one-offs. Richard and Libby will prioritise the list and frequency and get Peter to cost it before making a submission to BMCC for 2015-16 funding. Peter and Linda will take over the task of putting out council bins and will be paid as contractors. Before Peter agreed to this, Ted had spoken to Tom Breen about mowing Silva Plana. He is interested, his quote competitive but wants more frequent mowing. Peter will have first option. Nancy recommended Marcus Clark Reserve be added to Peter's list. She suggested that because so much is done on a voluntary basis, Council has an unreal idea of maintenance costs for the village. Therefore a list of voluntary jobs and hours worked should be submitted to council without</li> </ol>
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	<p>reimbursement requests.</p> <p>16. The road from Bilpin to Mount Irvine - It was agreed in January that MW and MI RFB will take the next steps in the restoration campaign.</p> <p>17. Blue Mountains Flexible Community Grants – Richard reported that all signs have been delivered and the first is being displayed.</p> <p>18. Mobile Black Spot Programme – Richard reported that he has requested a meeting with Paul Fletcher MP to discuss MW MI submission. An announcement of successful applicants and locations is expected in the first half of 2015 and base stations begin rolling out in the second half.</p> <p>19. Rescue beacons at Mount Wilson – Richard reported that he discussed with police the possibility of them being available at Mount Wilson. However the issue is complex and the Blue Mountains is a trial area for beacons and there are instances of misuse. Police focus is to educate bushwalkers to use the Trek program and discussion with NPWS about signs with a Quick Recognition code.</p> <p>20. New MWPA Constitutions – Ted Griffin moved a resolution ‘that a special general meeting of the association be convened at the Mount Wilson Village Hall, NSW, on Saturday, 11<sup>th</sup> April, 2015 at 6.15 p.m. to consider and if thought fit to pass the following resolution as a special resolution: “Resolved that the name of the association be changed to <i>Mount Wilson Progress Association Inc</i> and that the constitution of the association be amended by replacing the whole of the existing constitution with the document entitled <i>Constitution of Mount Wilson Progress Association Inc</i> and marked with the letter “A”. And that the secretary give at least 21 days’ notice to all members of such meeting in the form of the draft notice attached. The attachments are: draft constitution, draft notice of special general meeting, and information memorandum.’ The resolution was passed. Moira Green will fill in and send the required form to the Department of Fair Trading to reserve the name and will send the attachments to members by 16<sup>th</sup> March. Thanks were expressed to Ted and Alex Halliday for the preparation of these documents.</p> <p>21. General and Special Meetings 11 April, 2015 – these will be preceded by the Village Hall AGM so the audio-visual equipment should be set up. Alison and Alex Halliday have volunteered to organise food and drinks. An emailed reminder will be sent out to members before the meeting. Invitations will be sent to politicians and councillors.</p>
<b>General Business</b>	<p>1. Rates – Richard Beattie commented that it was good that Blue Mountains communities voted to support an increase in rates to fund maintenance and services</p> <p>2. Toyota Community Grants – Moira Green has applied for quotes for a bench seat for the War Memorial. She will liaise with Keith Ralston when the final quote is in.</p>
<b>Date/location next meeting</b>	<p>Fri 10<sup>th</sup> April, 2015 at 7.30 p.m.</p> <p>Location – Kirk’s Corner, Hillcrest Lane.</p>
<b>Close</b>	<p>The meeting closed at 10.40 p.m.</p>

Signed as a true record

\_\_\_\_\_ **Richard Beattie (Chairman)**      Date: \_\_\_\_\_