Minutes of Committee Meeting of Mount Wilson Progress Association Inc

12 June 2015, at Packwood, Mt Irvine Road, Mount Wilson

Action items highlighted

Action recins mighing		i		
Chairman's	The meeting commenced at 7.35pm.			
Opening remarks	I'm sure again as I said at our last full meeting, I speak for all of us when I say how pleased we are Sue Woolfenden has joined us in the role of secretary following Moira's retirement. Welcome Sue.			
	Mount Wilson has experienced every sort of weather in the last two months: a bit of sleet, frost, wind – 80 kph on 1 June at Mt Boyce when the temperature there in the early hours of the next morning was -2.3 degrees – a very cold night! But we also had more than our fair share of rain, nicely broken for the Festival, and some good sunshine since winter started. As Beth and Peter Raines reminded the RFS AGM – perfect for new bush growth that needs residents to do their own hazard reductions and remind their neighbours if necessary.			
Present / apologies	<u>Present</u> – Richard Beattie (President), Alison Ha (Treasurer), Sue Woolfenden (Secretary), Lorrai Griffin.			
Confirmation of minutes	The minutes of the Committee Meeting of 10 April, 2015 at Kirk's Corner Hillcrest Lane were approved with amendment.			
	The minutes of the Committee Meeting of 1 May, 2015 at Packwood, Mt Irvine Road were approved with amendment.			
Treasurer's	Libby Raines presented the following report:			
Report				
	Mount Wilson Progress Association Statement of Accounts 1-3-15 to 31-5-15			
	Working Account			
	Receipts:			
	B.M.C.C. Maintenance	11,000.00		
	Membership	139.00		
	Market Day – stalls, raffles gardens etc	21,160.44		
	Donation – S Hope towards garden insurance			
	Rabbait	78.00		
	Interest	31.20		
	Total receipts:	\$32,633.65		
	Expenditure: Mount Wilson Rural Contracting	1,551.00		
	Micah Fink: maintenance	850.00		
	CW Print	623.53		
	Secretary: includes mail redirection	422.40		
	Insurance: Voluntary workers	898.70		
	Adam's Shed: Garlon, Brush Off	186.00		
	Department of Fair Trading: Name Change	152.00		
	Oley Media Hosting Facebook	660.00		

	ATO 66	-	250.00			
	ATO GS		259.00			
	Bank Fe		38.50			
		Total expenditure:	\$5,641.13			
		Total receipts:	32,633.65			
		Total expenditure:	<u>5,641.13</u>			
			= 26,992.52			
		Carried forward	3,869.61			
			= \$30,862. <u>13</u>			
	Bank Balan	ce 1-6-15 \$30,862.13				
	Fixed Term	Deposits: \$20,000.00				
	The report was accepted.					
	It was noted that the Treasurer's report reflects the current bank statement and does not take into account unpresented cheques.					
	does not take into account unpresented cheques.					
Correspondence	1					
	In					
	28-04-15	Fair Trading notifying that the takes effect from 28/04/15	constitution has been registered and			
	28-04-15	Fair Trading notifying that the	change of name has been approved			
	07-05-15	Keith Ralston re Community G				
	07-05-15	•	nmittee and residents for the gift			
		received	ő			
	11-05-15	Karen Correy (for Louise Mark	cus) thanks for correspondence re			
		meeting with Paul Fletcher M	P			
	13-05-15	Australia Post confirming Cha	nge of Address			
	05-06-15	Fair Trading re completion of	Form A9			
	Out					
	17-04-15	Secretary to Judy Tribe re the	concern raised by Richard Prentice			
			the Head of State no longer hung in the			
		hall?"				
	26-04-15		d Prentice replying to his letter of the			
		3/04/15				
	02-05-15		Lownds RFS asking if the RFS would fund			
			ına in Marcus Clarke in relation to the			
		proposed APZ				
	30-04-15		cal member Roza Sage with thanks for			
		her close involvement with M	ount Wilson community and issues			
	02-05-15	•	in, Elizabeth Montano for Katherine and			
		Alexander, Kim & Tim Gow &	Mary Reynolds re membership			
		applications				
	02-05-15	MWPA Secretary to Roger Pfu	ind and Dean Fordham approving			
		membership				
	03-05-15	•	Manager Endeavour Energy re request to			
			Mt Irvine Road at Golden Ash avenue			
	08-05-15		orking Group re meeting with Paul			
		Fletcher				
	08-05-15		arkus re meeting with Paul Fletcher			
	10-05-15		mart re meeting with Paul Fletcher			
	11-05-15	•	ther re thanks for meeting on MBSP			
	11 00-10	WIVE A TESIGETT TO FAULTIELD	and the change for incoming off Middle			

13-05-15	MIPA Secretary to MWPA President et al re Bilpin mobile tower
16-05-15	MWPA President to MIPA Secretary re Bilpin mobile tower
18-05-15	MWPA Secretary to Fair Trading Form A9

Business arising from Correspondence:

• Sue Woolfenden to write to Keith Ralston thanking him for submitting a Community Grant Application through Toyota

Business arising from minutes of the meeting held on 10.04.15

- MWPA/BMCC current Peter Laving submitted the following report:
- There are currently no outstanding issues
- The bin cage was installed behind the Fire Shed on 12.06.15
- The importance of toilets was evident during the recent Autumn Festival. Council with no notice removed two temporary toilets. The asset section of council was responsible. The key person in charge has not yet been ascertained. A comprehensive submission to council was suggested including a letter to the Mayor. Peter will survey other facilities in parks in the Blue Mts. Temporary signage is needed during peak times as the toilets in Silva Plana and Founders Corner are often not noticed. It may be necessary to talk to the health department in council and the Council Health Officer as the lack of adequate toilets poses a health risk. However, this raises the possibility that the council could simply close them. It was also suggested alerting the Blue Mountains Gazette of the issue. The toilets need to be cleaned Monday and Friday as they were previously. In the recent Council meeting, discussing the rates rise, Richard mentioned the toilets in Cathedral Reserve. The toilets have been a problem since the 1960s.
- Most of the gardens that are regularly open provide toilet facilities.
 - 2. <u>Marcus Clarke Reserve RFS APZ clearing proposal</u> Peter Laving presented an update

Mount Irvine community hall is also proposed as a Neighbourhood Safer Place with substantial clearing to be done behind the hall. The hall is the responsibility of the MI hall trust. They have not mentioned flora or fauna concerns but have asked for assurances the RFS will pay for all approvals, tree clearing, stump grinding and chip removal. As Cameron Lownds told the trust, it is only a \$1 million program for NSW so it may mean the first jobs approved will be those done and thus expedience is important in following up the issue. The Glendenning RFS office has agreed to complete a flora and fauna report on the impact of the APZ on the Marcus Clarke Reserve. Peter will investigate whether this includes all of the reserve or just the area impacted by the APZ. RFS want to do it prior to the fire season. The MWPA Committee has approved the funds for a report so we can augment the RFS process if it is not complete. The area has been designated for hazard reduction so the process can be expedited if it needs to be done. Initially, as necessary, the RFS will clear the land and then we have further responsibility to maintain as an APZ.

3. MWPA work for BMCC

The Committee paper prepared by Richard Beattie, Libby Raines, Peter Laving and Ted Griffin was discussed.

 BMCC is prepared to increase its payments to MWPA in recognition of the anticipated increased costs to keep the council-responsible property in good, well maintained condition.

- Peter Raines has submitted cost advice with a comprehensive listing of the work to be done.
- A misunderstanding about the cost advice led to preparation of tender documents for the work. It is now clear Peter Raines has proposed competitive costs for the work, as follows: Labour +/- hand tools \$45 an hour, Labour and power tools (chainsaws / brush cutter etc) \$60 an hour), Labour and vehicle, trailer with water tank, pump, pressure cleaning equipment, ladders and leaf blower (roof and gutter cleaning) \$70 an hour, Labour with small tractor and flail mower \$75 an hour, Labour with 85hp tractor and slasher or chipper \$85 an hour.
- Richard apologised for the misunderstanding on the necessary Committee communications for the development, drafting, approval and transmission of the submission to BMCC for increased funding for MWPA's maintenance work for the Council.
- The proposed contract and Peter's quote for the work was accepted contingent on the completion of an agreed Job Safety Analysis and production of copies of the necessary workplace insurance.
- The following recommendation was approved:
- Peter Raines entity, Mount Wilson Rural Contracting, be requested to enter a
 contract with the Mount Wilson Progress Association Inc for a term of three
 years to fulfil the Progress Association's responsibilities for maintenance of
 land and property owned by, or where the responsibility for maintenance lies
 with BMCC including for example, the Mount Wilson War Memorial precinct,
 the Mount Wilson Village Hall and Fire Shed and the RFS-determined areas of
 the properties immediately adjacent the proposed Mount Wilson Village Hall
 Neighbourhood Safer Place, ie those areas within Breenhold and Marcus
 Clarke Reserve, and other work required by MWPA.
- 2. The Contractor will provide a quarterly report on the work done in the form of the contract work agreement within 14 days of the end of each quarter, ie October 15, January 15, April 15 and July 15.
- 3. The MWPA Principal Contract Representative will provide quarterly reports on the contract work to the committee at the committee meeting immediately following the end of the prior quarter unless such meeting falls within seven days of the Contractor's reporting deadline.
- 4. The MWPA Principal Contract Representative will be Richard Beattie until such time as the Committee determines an alternative MWPA Principal Contract Contact.
- Micah Fink will be invited to sign a similar contract **Richard**.

New procedure

The Committee agreed that when responsibility for a project is accepted by one member of the Committee who may or may not decide to request one or more other members of the committee to assist with the project, that at the meeting the project and its coordinator is agreed any member of the committee may request to be included in the documentation by way of a copy and may choose to comment on the project communications if they state their wish to be copied.

Marcus Clark Reserve – valuation – Ted

The briefing is yet to go to Raoul Wilson - Ted.

• <u>Insurance review and new broker</u>—Ted provided an update

Clarification of public liability on Marcus Clarke is being sought with the existing broker by **Ted**. The policy falls due in October. Negotiations will begin with a new broker who is being consulted. We currently have two policies – Voluntary Workers & Business Pack, a small business insurance policy. We have public liability for all our activities. Market stall holders should have their own insurance at festivals. There will be a review of insurance for next year's markets – **Ted** and **Nancy**.

Village Hall parking – Ted tabled a report

This was a previous proposal to have parking on Breenhold land adjacent to the Village Hall. The proposed development of the Village Hall could change the current parking available. Entering the Hall from the suggested Breenhold land car park would not be attractive but the area could be developed. There needs to be a determination of who would be responsible for a lease on the land - the Council, the Village Hall or the RFS. **Ted** will approach Tom Breen to see if he is amenable and then a committee of RFS, Village Hall and MWPA could be formed.

- MCR surrounds & street trees Update on proposed work outlined by Libby, Alison, Lorraine & Peter – see attachment re numbers mentioned following.
 A plan for upgrading the Avenue roadside between Queens Avenue and Sloan Reserve was outlined. Key discussion points were:
- Until the APZ is completed work around the Village Hall cannot be done. The
 Village Hall Committee will be asked to consider taking down the wire fence
 and trimming the existing hedge to thicken it. Responsibility TBA
- The APZ will result in some clearing. **Libby** to ask Peter Raines to quote on cutting back the eucalypts that are overhanging from Breen land prior to Ted approaching Tom Breen (items 6,7,8,9) If this is less than \$2500 the MWPA will pay with permission. Peter Raines is proposing to work on the drain adjacent to this area. There is untidy vegetation near (10, 11).
- The possibility of creating a vista at the top of the zigzag so you can see Silva Plana to encourage its use was raised **Libby** with Peter Raines. The plan is to visually widen the avenue. The plan is to create parking on the east (Silva Plana side) and walking on the west (Breenhold side).
- (15) Four oak trees have rainforest coming up under them that needs slashing.
- (16) This work has been done.
- (17) Beech have been chosen as they live longer than cherry.
- (18) Taxodiums are being swamped by the spruce and lopped. It has been suggested to trim them like a ball **Libby**.
- (20) APZ will determine what happens to Marcus Clarke reserve. The all-weather road to be considered after the APZ is finalised Peter.
- (26) The scrub outside the study centre could be removed Libby with Peter Raines
- (27) In the SW corner of the War Memorial add three more rosemary and ball them Libby. We may need to remove the oak but it has recovered recently.
 Add large red maples Libby.
 Some conifers need to go and others lifted to let in light Libby.

- (28) Signage for the Sloan Reserve walking track eight are needed. When the village is busy temporary signage is needed to instruct people to walk through the track rather than on the road **Peter**. Clarify with Libby where the signage was meant to go. Through Sloan or above from Memorial outside Sefton or through Sloan reserve.
- Steps outside Sefton Hall need to be replaced as they are dangerous **Libby** with Peter Raines.

In general the plan is to clear the edges, do some initial planting, and follow up with more planting and a watching brief for some of the trees.

Planting that can be done this winter is to go ahead. This includes Chinese Tulip trees that were brought into the village by Peter Valda and Acer Japonica. These can be sourced from Merry Garth or the Bay Tree Nursery **Libby**.

8. Mt Wilson Autumn Festival - report tabled by Nancy Fox.

The Autumn Festival was held on April 18, 2015 and by all accounts was successful. No traffic snarls, no injuries, no damage to the village, and profitable. The committee have met and have feedback. Finances: The total proceeds, after costs, of the day were \$19,000. Garden fees were the biggest earner. Real estate agent Iris is willing to donate the marquee again next year. \$250 outstanding from Hills may not come in.

Key lessons learned were: start promotions earlier; Try Booking was successful; more volunteers needed; bistro and food offering needs to be reviewed – a sausage sizzle was suggested; speaker forum had mixed success; consider having a busker all day; invite St John's ambulance again; signage is key; rent additional toilets; garden books and raffle were "easy money"; coordinate with Historical Society so Turkish Baths are open; early bird discounts to assist with pre booking; inform garden owners without business public risk insurance that MWPA will not cover their risk but will as their agent take out a policy in their name for business public risk and pay the premium subject to each garden owner approving the insurance - **Nancy**

Many people came up to see the gardens not usually opened so having new ones opened each year would attract return visitors.

Mount Wilson visitor research & marketing

This item has been put on hold - Nancy

• Mt Irvine Road tree lopping & need for underground power lines – Richard provided an update.

The MIPA GM on 7 June was told Endeavour is saying following the Victorian fires and a case currently in court against it following the Springwood fire, there is no longer any tolerance for its contractors to cut less than the standard growth below power lines. This makes undergrounding the only possible way of saving the trees from on going severe pruning.

With the crush of space at the Festival it was not possible to gather signatures then and only a few were offered at the MWPA GM so Richard did not email a form letter for residents to send to Endeavour.

A reply was received on the 12 June stating that the trees were pruned to Australian Standards and an arborist was on site during each trimming. Endeavour Energy cannot justify the cost of undergrounding the network due

to the additional expense that would be passed onto other customers. MWPA is able to seek quotes from accredited contractors.

Richard contacted Gary Ragan at Network Electrical Engineering (4573 1034) who gave a verbal quote for \$100, 000 to \$200,000 for underground cabling. **Libby** will write an initial draft letter asking Endeavour to bundle the wires and put them on higher poles.

 Weed eradication – The trees planted outside the Post House may need to be replaced with species endorsed by MWPA and BMCC – a delicate matter with new residents, and information about street tree planting and maintenance to be included in the new residents pack - Sue. Ivy on Coolangatta and Yengo is spreading.

Richard has not started on photographing weeds on private property and writing to owners about what the MWPAC believes should be removed but agreed with Libby the next best step might be to include an article in *The Mounts* celebrating owners such as Phillip and Jane Beeby who have cleared weeds. **Richard** and **Libby** will progress this work.

Signs repainting

Bruce McClintock has not responded so a new painter is needed. **Peter** will contact Sam Piggott to enquire if he is interested in the work and then follow up with Libby. The job requires preparation, preservation & painting. Of signs.

An advertisement will be placed in the Mounts as there may be a resident with a router who would be interested in making new signs - Richard.

New Silva Plana signage is needed - Peter:

SILVA PLANA
PICNIC AREA
SPORTS FIELD
TOILET

Rocks at the back of the Church

These need to be removed so the area can be mowed. It was proposed to advertise and sell them. They may be used for the top of the zigzag. These can be moved now **Richard**.

12. Old power poles for vehicle barriers, especially in The Avenue –

Peter proposed the use recycled telegraph poles from Warragamba that can be bought for \$15 a metre; these would be hardwood and longer lasting. The estimated cost is \$4,500. **Peter** will follow up and investigate. Logs to be put under the Nyssas to stop the parking as well as two at the end of the Waterfall and Cathedral reserves.

The proposal was accepted.

General Business

- 1. Remembrance Day Alison reported that the organisation for this is underway.
- 2. Rubbish bins, inappropriate use it was recommended placing signage advertising CCTV cameras are monitoring the areas where building

materials and household rubbish is being dumped in the blue top pubicuse bins. The main areas are Happy Valley and Cathedral Reserve. A maximum of \$500 is to be spent. **Nancy** will follow up.

- a. The issue will be put in *The Mounts*, as well as advertising that Peter Raines has the contract for maintenance **Richard**.
- 3. Opportunity to invite BMCC's Dan Long to discuss BMCC work for Mt Wilson Richard will send an invitation to Dan Long, the Manager of Operation BMCC, to speak at the AGM on the 19 September.
- 4. Coordination of Mount Wilson community fundraising events Richard presented a paper proposing a meeting to discuss coordination of Mount Wilson community fundraising events. It is proposed two major events be held annually one in spring and one in autumn. Minor events are those that are local social events. The needs of smaller active groups within the community would be considered. Representatives of MWPA, MWMIRFS and MWVH will be invited by the secretary to begin formal discussions as David Howell and Judy Tribe have previously agreed to this. Consideration will also be given to inviting other organisations including the Historical Society, St George's Church, the Mount Wilson School Trust and the Mount Irvine Progress Association. Alison and Nancy will represent MWPA.
- 5. Offer of donation of John Holt plaque to MWPA or Historical Society Mary Holt offered the plaque John Holt received in 2000, in dedication of his participation in the 1960 Olympics, to the MWPA. Concerns were raised about the security of the plaque as it and others have previously been removed. The committee decided on a policy of not supporting plaques due to the number of worthy members of the community. The committee resolved to offer the plaque, with Mary's consent, to the Historical Society Richard.
- 6. BMCC rates increase Richard outlined the rate increases approved at the BMCC meeting. The rate increase in the council's general income over the next four financial years will be about 36 percent and the final year rate will become the permanent council rate base. The new rates include funding for environmental programs previously funded by the environmental level. The increases will be 2.4 plus 6.6 cent or 9 per cent in 2015-16 and a further 9.6 percent in each of the following financial years to 2018-19. The coming year increase comprises the government rate peg increase plus the IPART increase.
- 7. New brochures need to be printed for spring **Sue** and **Libby** will update the information. Jess Delbridge will be approached to again do the layout.
- 8. AGM in September Sue Woolfenden will be overseas so Alison will take the minutes at the meeting.
- 9. Agenda for next committee meeting in Richard's absence, Alison and Sue will prepare the agenda for the next meeting in August.

Date/location next meeting	Committee Meeting, Friday, 21 August, 2015 at Wedgewood, Smiths Road.
Close	The meeting closed at 11.50 p.m. Richard was thanked for hosting the meeting.

Signed as a true record		
	Date:	
Richard Beattie (Chairman)		

AVENUE ROADSIDE BETWEEN QUEES AVENUE AND SLOAM RESCRUE MOUNT WILSOM.

- I PLANT I GETTIN BETTH TREE
- 2. PLT MUD POISON IVY HOLL HONEY SULLLE BLACKWOODS ECT CADWING ON THE PENCE LINE OF MILPEREN ! REMOVE FROM SITE.
- THIM CHEALIES TAKE OUT DEAD WOOD AND WITCHES BROOM. THIM UP OAK THEE FEED MADLES MULLIT WELL. AND
- 4. TAKE OUT BLACKWOODS GROWING AMONG CONIFERS FEIST AND MULCH MADLES
- SMOOTH OFF BANK A LITTLE . TAKE OUT SWALL SHOUBS TRUM BALK TRUES AND SHUBS IN MILPORLA MAKE MULCHED WALKING ALTR. DLANET INARATAILS
- VILLACE HALL, SUGGESTION FOR HALL COMMITTEE ? NO FENCE OMEN HEIDER 64 TRILE BACK SCRUB FROM AUDINE PONCE LINE AND ROLCANT TREES TALE OFF BANK AND EXTEND REAL PLANTING 6 OL 7 TREES LOOK AT DRAIN FOR SAFETH
- CUT BACK EVELANT TUS FROM BREGIN HOLD AND REMOVE UNITEDY SCRUB.
- P & BALL GUELAY PTUS FROM BRITCH HODD.
- 9 MANT 3 TREE FERNS NEAR CLAME GULLAM PIUS
- 10 THE OUT BIRLY AND PLANT TULE THEE
- THEIR THE HEREEST SILVA PLANA MEEDS ONE LEADER REMOVED. CLEAR AWAY SERIS AND BLACKWOODS FROM AROUND EVELAUPTUS AND DRAIN.
- 12 PLANT 4 OR 5 TRUE FERMS.
- 13 TALLE OUT PRICKLE OUSH AND SCRUB AWAY FROM GUCLAND TUS.
- 14 NOCOS BOLLARDS TO STOP LARS. KEEP GRASSY AREA MOUN AND TIBY ? PLANT TREE FERMS ON EDGE PLANT ONE OR THREE MADLES NEAR BOLLARD FOR COLOUR
- 15? PLANT 3 SMALL GLOWING MAPLES BENCATH AUGULE THEE CAMORY ?
- 16 COLLECTO ORGANISE DRAIN OR BRECH HOLD. AND MAINTAIN.
- 17 REMOVE I DEAD CHENRY OUT SIDE BLUESHHOLD PLANT I GREEN BEELD
- 18 GLULT AREA BELAVEE OF THE POWER LINES AND LONIFERS IN BREEN HOLD. EVENTUALLY THE THRODIUMS WILL HAVE TO GO BUT THEY SHOULD BE KEDT AS LONG . AS POSSIBLE TRIM UP A FEW SO ONE LAN WALL UNDER NEATH THEM.
- 19 UNG OR TWO SEATS
- 20 LEAVE THE BALK OF THE MARLUS CLAUX RESCRIE AS A NAVELE RESCRIE AS PATH WOCK.

 PUT IN ALL WOATHER ROAD TO THE HELIPORT. COLLD
- 21 NATE BALL BUSH AWAY FLOM BETTIND THE MYSSA, GED AND MULCIT MYSSAS 22 BOWARDS OR LOC BARRITES TO PREVENT CARS FROM PARING
- 23 ME WILL HAVE TOO WATER AND SEE WHAT THE R.F.S DO FOR PLOTEEN ON 2014 24 MOY AREA AROUND FOOT BRIDGE.
- 25 FEED AND MULLY MAPLES OUTSIDE SCHOOL
- 26 MDY MAGA OUTSIDE STUDY CONTRE ENTERNICE
- 27 WAR MEMORIAL TRIM UP LOWITCHS I MORE ROSEMANU SEAT
- 28 MARIK STEPS WITH ALROW AND WALKING MAIN. (NEED 6 ALL TOGETHER HERE) 29 IMPROVE WALKING TRACK LOVER ROOTS GRAVEL IN SOME AREAS MEND FONCE
- 20 ME TOO STEPS AT EASTERN END HEAR SEFTON HALL RATE

